***Houston Area Association of Neonatal Nurses Meeting Agenda***

***Jan. 22nd, 2020***

**Member Attendees:** Aladrian Mims, Guadalupe Cadena, Mary Bouguetta, Brenda Morales, Swapna Jacob, Bessie Trammel, Kelsea Hansen, Pam Gordon, Morgan Lebsack, Dana Cirelli, Kristina Ward, Dawn McHenry, Julie Marlett, Adeline Stephen, Diana Liles, Lisa Magray, Heidi Thompson, Brittnay Burrell, Vanessa Phillips, Joan Yu, Sherrie Morace, Elizabeth Gutierrez, Annie Marsella, Kelly Miller, Kim Matthews

**Non-Member Attendees:** Caressa Gaviola, Vanecia Adams, Cindy Bryant, Isa Barauh, Teresa Kulcak, Pam Zimmerman, Kathy Bryant, Inger Hopkins, Kelly Dahlen, Michele Guerrero, Delinda Castillo, Symone Mullings, Michele Boettiger, Amy Zodin, Summer Alexander, Lakiesha Burke, Michelle Bersola, Nataly Wilson, Ma Chistina Banares, Neil Banares, Piper C., Ashlie Hemphill

1. Welcome @ 5:02pm
2. Meeting Sponsor: Niki Landt, Fisher & Paykel Healthcare
3. Education: NICU Nasal High Flow- Mechanisms & Clinical Data
4. Meeting
	1. 2020 Officers
		1. President: Morgan Lebsack
		2. President Elect: Brittney Boudreaux
		3. Secretary: Vanessa Phillips
		4. Treasurer: Kim Matthews
		5. Education Chair: Rachel Leva
		6. Community Service Chair: Adeline Stephen
	2. Secretary’s Report- Vanessa
		1. Membership Report 78 Members

* 1. Treasurer’s Report- Kim
		1. $11,000

* 1. Community Service Update- Adeline
		1. Houston Food Bank Backpack Buddy Program
			1. New 2020 community service project. Supplies to be collected include shampoo, toothbrushes, & toothpaste.
			2. Will also pick out a date to volunteer sometime in August at the Houston Food Bank.

* 1. HAANN Business
		1. 2019 Year in Review
			1. Increased meeting attendance from 2018 to 2019. Average attendance went from 20 members/meeting to 25 members/meeting.
			2. Focused on member engagement & recruitment of new members. Sent out emailed meeting reminders, posted reminders on Facebook. Emailed prospective HAANN members introducing HAANN and welcoming their attendance at a meeting. Attended local conference at TCH Woodlands- distributed pens and flyers.
		2. Audience Engagement Survey
			1. Questions included: (1) Are you a HAANN member (2) If you are a HAANN member, what is your reasoning for lack of attendance at meetings (3) If you are not a HAANN member, what is your reason for not being a member?
				1. Brief overview of results: Over 50% of respondents were members. The top two reasons members did not attend meetings were lack of interest in the education topic & time/location of the meeting. The top two reasons for not being a member were cost & time/location of meetings.
		3. 2020 Plan
			1. Continue with recruitment of new members. Attend local conferences and represent HAANN.
			2. Needs Assessment Results reviewed.
				1. Feedback given on meeting time/location. This is always an ongoing issue. Has been discussed in great detail. Per needs assessment results, 5pm seems to be preferred meeting time. As of right now, current meeting location is mostly central to our members, with the exception of obvious outliers. Would not be beneficial and doing the greatest good for the greatest number of members to move the meeting location or rotate the meeting location each meeting. Will continue to re-assess and address this issue as this is our biggest struggle with meeting attendance and membership.
		4. Membership Benefits
			1. 5 meetings a year- includes CEU’s and dinner, professional networking and leadership opportunities, chances to win scholarships to local/national conferences, PLUS the benefits of a NANN membership.
			2. Cost for both NANN & HAANN membership annually is $155.

* 1. Door Prize Raffle
		1. Pam Zimmerman
		2. Summer Alexander
		3. Kristina Ward

* 1. Conferences
		1. Kaleidoscope 20/20 ‘Focusing on the Future of Perinatal, Neonatal, & Women’s Health’ Feb. 24th-25th InterContinental Houston- Medical Center
		2. 36th Annual NANN Conference Oct. 10th-13th, New Orleans, Louisiana \*\*NEW DATES!\*\*

* 1. Adjourn